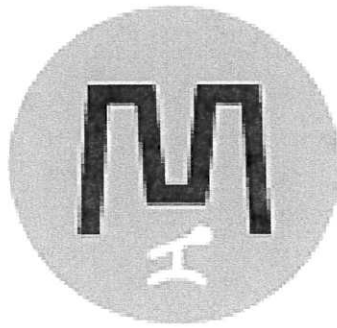


MURRAY
CITY COUNCIL

Municipal Building Authority January 5, 2021



MURRAY
CITY COUNCIL

Municipal Building Authority Minutes



MUNICIPAL BUILDING AUTHORITY OF MURRAY CITY, UTAH BOARD OF TRUSTEES

The Board of Trustees of the MBA (Municipal Building Authority) of Murray City, Utah, met electronically on Tuesday, December 1, 2020. Public Notice was hereby given that the meeting would occur without an anchor location in accordance with Utah Code 52-4-207(4), due to infectious disease COVID-19 Novel Coronavirus. MBA, Chair Cox determined that conducting a meeting with an anchor location presents substantial risk to the health and safety of those who may be present at the anchor location because physical distancing measures may be difficult to maintain in the Murray City Council Chambers.

Electronic Meeting Only

Trustees in attendance were Dale Cox, President/Trustee; Brett Hales, Vice-President/Trustee; Kat Martinez, Trustee; Rosalba Dominguez, Trustee; Diane Turner, Secretary/Treasurer/Trustee.

Others in attendance were Blair Camp, Mayor; Janet M. Lopez, Council Director; G.L. Critchfield, City Attorney; Jennifer Kennedy, City Recorder; Doug Hill, Chief Administrative Officer; Jennifer Heaps, Chief Communications Office, and other city staff.

President Cox called the meeting to order at 6:25 p.m. and welcomed all in attendance, with the following statement:

In accordance with, Utah Code 52-4-207(4), due to infectious disease COVID-19 Novel Coronavirus, I have determined that meeting in an anchor location presents substantial risk to the health and safety of those who may be present at the anchor location because physical distancing measures may be difficult to maintain in the Murray City Council Chambers. Federal, state and local leaders have all acknowledged the global pandemic. Salt Lake County Public Health Order 2020-13 dated August 19, 2020, recognizes that COVID-19 is a contagion that spreads from person to person and poses a continuing and immediate threat to the public health of Salt Lake County residents.

It is my intent to safeguard the lives of Murray residents, business owners, employees and elected officials by meeting remotely through electronic means without an anchor location. The public may view the meeting via the live stream at:

www.murraycitylive.com or <https://www.facebook.com/Murraycityutah/>

Public Hearing:

- Consider a resolution amending the Budget for the Municipal Building Authority of Murray City for Fiscal Year 2020-2021. Ms. Moore reported that the City sold bonds to finance the new city hall building. Because the prior MBA budget was inactive, the amendment would establish the MBA budget and construction budget, for the new city hall for the remainder of the fiscal year. She confirmed total revenue on the budget is \$36.2 million; which was bond proceeds and interest to be earned over the next six months.

Mr. Cox opened the public hearing. There were no public comments, or discussion from the Council. The public hearing was closed.

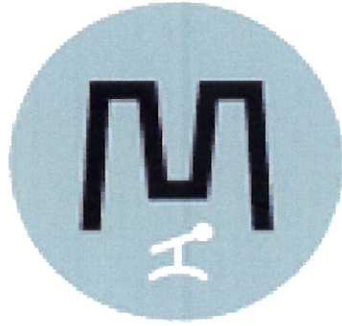
Mr. Cox called for a motion on the resolution as presented. Ms. Turner moved approval. Ms. Martinez seconded the motion. Passed 5-0.

New Business:

- Consider adoption of the 2021 Meeting Schedule of the Municipal Building Authority of Murray City. Mr. Cox called for comments or a motion. Mr. Hales motioned to approve the meeting schedule. Ms. Turner seconded the motion. Passed 5-0.
- Election of Trustees and Officers of the Municipal Building Authority of Murray City for Calendar Year 2021. Mr. Cox presented the item. Mr. Hales nominated all current trustees and officers to remain in the same position for the next year. Ms. Turner agreed. The vote was 5-0.
- Consider a resolution of the Municipal Building Authority of Murray City adopting the Regular Meeting Schedule and Electing Trustees and Officers for calendar year 2021. Mr. Cox called for a motion. Ms. Martinez moved approval of the resolution, and adoption of the meeting schedule for 2021. Ms. Dominguez seconded the motion. Passed 5-0.

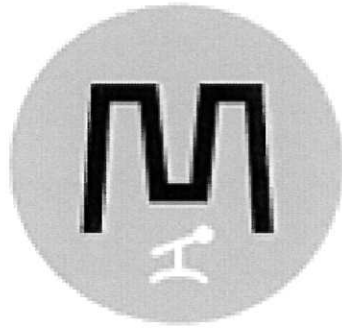
Adjournment: With no further business, Mr. Cox, MBA President adjourned the meeting at 6:35 pm.

Pattie Johnson
Council Administrative Assistant



MURRAY
CITY COUNCIL

Adjournment

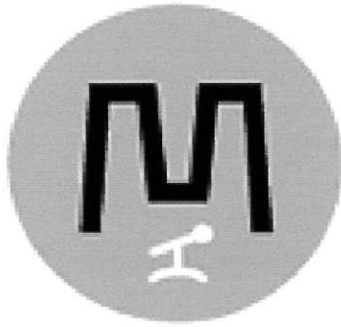


MURRAY
CITY COUNCIL

Council Meeting 6:30 p.m.

Call to Order

Pledge of Allegiance



MURRAY
CITY COUNCIL

Council Meeting Minutes

Murray City Municipal Council Chambers Murray City, Utah

The Murray City Municipal Council met on Tuesday, December 1, 2020 at 6:30 p.m. for a meeting held electronically without an anchor location in accordance with Utah Code 52-4-207(4), due to infectious disease COVID-19 Novel Coronavirus. The Council Chair has determined that conducting a meeting with an anchor location presents substantial risk to the health and safety of those who may be present at the anchor location because physical distancing measures may be difficult to maintain in the Murray City Council Chambers.

The public was able to view the meeting via the live stream at www.murraycitylive.com or <https://www.facebook.com/Murraycityutah/>.

Council Members in Attendance:

Kat Martínez	District #1
Dale Cox	District #2
Rosalba Dominguez	District #3 – Council Chair
Diane Turner	District #4 – Council Vice-Chair
Brett Hales	District #5

Others in Attendance:

Blair Camp	Mayor	Jan Lopez	Council Director
G.L. Critchfield	City Attorney	Jennifer Kennedy	City Recorder
Doug Hill	Chief Administrative Officer	Jennifer Heaps	Chief Communications Officer
Pattie Johnson	Council Office	Brenda Moore	Finance Director
Blaine Haacke	General Manager of Power	Melinda Greenwood	Community & Economic Development (CED) Director
Barbara Ishino	Power Department	Brooke Smith	Purchasing Agent
Girl Scouts		Citizens	

Opening Ceremonies

Call to Order – Councilmember Dominguez called the meeting to order at 6:30 p.m.

Pledge of Allegiance – The Pledge of Allegiance was led by Audrey, Samaya and Taygen, Girl Scout Troop 494.

Approval of Minutes

Council Meeting – November 10, 2020

Council Meeting – November 17, 2020

MOTION: Councilmember Dominguez moved to approve both sets of minutes. The motion was SECONDED by Councilmember Turner.

Council roll call vote:

Ayes: Councilmember Cox, Councilmember Dominguez, Councilmember Turner, Councilmember Hales, Councilmember Martinez

Nays: None

Abstentions: None

Motion passed 5-0

Special Recognition

1. Murray City Council Employee of the Month, Brooke Smith, Deputy City Recorder and Purchasing Agent.

Staff Presentation: Brett Hales, Councilmember and Brenda Moore, Finance Director

Councilmember Hales said the Council started the Employee of the Month Program because they felt it was important to recognize the City's employees. He stated that Ms. Smith would receive a certificate, a \$50 gift card and told her that her name would appear on the plaque located in the Council Chambers. He expressed his appreciation to Ms. Smith for all she does for the City.

Brenda Moore and Jennifer Kennedy expressed their appreciation for the work Ms. Smith has done for the City.

2. Murray City Council Employee of the Month, Barbara Ishino, Office Administrator III, Power.

Staff Presentation: Brett Hales, Councilmember and Blaine Haacke, General Manager of Power

Councilmember Hales said the Council started the Employee of the Month Program because they felt it was important to recognize the City's employees. He stated that Ms. Ishino would receive a certificate, a \$50 gift card and told her that her name would appear on the plaque located in the Council Chambers. He expressed his appreciation to Ms. Ishino for all she does for the City.

Mr. Haacke spoke about the work Ms. Ishino does, which helps the Power Department run smoothly.

Citizen Comments – Comments are limited to 3 minutes unless otherwise approved by the Council.
No citizen comments were given.

Consent Agenda

1. Consider confirmation of the Mayor's reappointment of Nancy Buist to the Arts Advisory Board for a two-year term beginning January 15, 2021 to expire January 15, 2023.
2. Consider confirmation of the Mayor's reappointment of Jeff Evans to the Arts Advisory Board for a two-year term beginning January 15, 2021 to expire January 15, 2023.
3. Consider confirmation of the Mayor's reappointment of Haley Oliphant to the Arts Advisory Board for a two-year term beginning January 15, 2021 to expire January 15,

2023.

4. Consider confirmation of the Mayor's reappointment of Mindy Canova to the Parks and Recreation Advisory Board for a three-year term beginning January 1, 2021 to expire January 1, 2024.
5. Consider confirmation of the Mayor's reappointment of Ted Maestas to the Parks and Recreation Advisory Board for a three-year term beginning January 1, 2021 to expire January 1, 2024.

MOTION: Councilmember Hales moved to approve the Consent Agenda. The motion was SECONDED by Councilmember Cox.

Council roll call vote:

Ayes: Councilmember Cox, Councilmember Dominguez, Councilmember Turner, Councilmember Hales, Councilmember Martinez

Nays: None

Abstentions: None

Motion passed 5-0

Public Hearings

Staff and sponsor presentations and public comment will be given prior to Council action on the following matters.

1. Consider an ordinance amending the City's Fiscal Year 2020-2021 Budget.

Staff Presentation: Brenda Moore, Finance Director

Ms. Moore went over some of the items in the budget amendment. She requested \$97,834 of prior years' state alcohol funds be appropriated from reserves for the purchase of police equipment as well as \$10,000 for additional auditor services.

The City is being reimbursed for the fire crews that were sent to Colorado and California to help with wildfires; \$300,617 for the California fires and \$42,240 for the Colorado fire.

The City has received \$88,100 from the Zoo Arts and Parks for arts programming, \$10,800 from the Utah Humanities Create in Utah CARES grant for arts programming, \$5,400 from the Utah State Asset Forfeiture grant for police equipment, \$7,790 State Homeland Security Protection grant for hazardous material detection equipment and \$29,524 from the Justice Department grant for car dash cameras.

Ms. Moore requested the Council appropriate an additional \$250,000 from the Capital Improvement Fund reserves to complete the Pavilion #5 project. She would also like to appropriate \$582,600 for the 900 East well rehabilitation project and \$200,000 for various other small waterline replacement projects from the Water Fund reserves.

The public hearing was open for public comments. No comments were given, and the public

hearing was closed.

MOTION: Councilmember Cox moved to adopt the ordinance. The motion was SECONDED by Councilmember Turner.

Council roll call vote:

Ayes: Councilmember Cox, Councilmember Dominguez, Councilmember Turner, Councilmember Hales, Councilmember Martinez

Nays: None

Abstentions: None

Motion passed 5-0

2. Consider an ordinance relating to land use; amends the General Plan from Commercial Development to Residential Medium Density and amends the Zoning Map from C-N to R-M-15 for the properties located at approximately 5448 South and 5452 South 700 West, Murray City, Utah. (Ivory Development)

Staff Presentation: Melinda Greenwood, CED Director

(See Attachment #1 for slides used during this presentation)

Ms. Greenwood said this site has two properties on it that are adjacent to each other. This property is 2.74 acres and the applicant is requesting it be rezoned from Commercial Neighborhood (C-N) to Multi-Family Medium Density Residential (R-M-15). The Future Land Use Map shows this property changing zones to Residential Business, however, there are some constraints with this property that make changing the zone to residential a better alternative. The property backs up to single-family residential homes. Both 700 West and 5400 South are Utah Department of Transportation (UDOT) right-of-ways. UDOT will not allow access to this property from 5400 South and they have placed a raised median on 700 West making the property a right turn in, right turn out, only. The prospect of the property developing into a commercial use is not there because of the access issues.

Ms. Greenwood went over the permitted and conditional uses in the C-N and the R-M-15 zone. She also went over the regulations in each zone. This item was presented to the Planning Commission on October 15, 2020. They received public comments and the concerns from the public included the difference in use, traffic impacts and the height of the buildings. Both staff and the Planning Commission are recommending the City Council approve the General Plan and Zone Map Amendment for this property.

The public hearing was open for public comments.

The following comments were received via email prior to the meeting.

Collin Bunker – Murray City, Utah

What will the impact be to traffic on 700 West and the stop light at the corner of 700 West and 5300 South? Will there be adequate parking for all residents and will this impact street parking on 700 West? This is described as "medium density housing". What exactly does that mean? Will these be rentals or owner occupied residences? What developer is requesting the change in

zoning?

Paul Dodge – Murray City, Utah

City Council, thank you for your service to all of us. The main concerns we have with this project are traffic flow in and out of the property and subsequent detours into area subdivisions for those coming in and out of the property. As we see it the only available exit would be to travel south on 700 West and then migrate into the subdivisions. 5300 South and 700 West intersections are heavily traveled in all directions.

Second, without a site plan it is impossible to know how new residences to the north will affect the peace and privacy of existing homeowners to the south. Concerns about privacy, noise and light encroachment are concerns.

We appreciate the efforts being put into making this a viable solution for all. We have no apprehension with the developer as they already enjoy a good reputation with us. The issues we have are simply that respect for the existing homes and neighborhoods be highly considered and traffic patterns are fully reviewed and considered. Otherwise, we welcome new neighbors and friends.

The public hearing was closed.

Bryon Prince said in the event this property is rezoned to R-M-15, there is an administrative process they will go through which will include a traffic impact study. There will not be any parking allowed on 700 West. They have met with UDOT and it is highly unlikely they will allow an entrance to the development off of 5400 South. They are hoping to put in townhomes, not rental units. He believes the traffic impact will be lower with a residential use on this site than it would be with a commercial use.

Ms. Greenwood said a General Plan or Zone Map amendment is about the way the land can be used. The project will come along later. If this request is granted, the next phase includes both an administrative and a legislative process. Condos and townhomes are considered medium density. Density has to do with the number of units allowed on a parcel. A traffic study is done at the request of the City Engineer. The City Code requires a traffic study to be done anytime there are more than 100 units being developed. Because this property is on a UDOT right-of-way, there is a possibility that a traffic study would be required. The request to turn this property from a commercial use to a residential use would lower the impact of traffic in the area.

Councilmember Cox said he appreciates the public comments that were received for this item. He recommended that a traffic study, or anything else to ensure the impact of this project is positive, be done.

Councilmember Martinez said this is a challenging intersection with two very busy streets. She also recommended a traffic study be done. The concerns she has heard aren't with the zone change, they are with development in general because of the challenge of the intersection.

Councilmember Hales stated he would like to see a traffic study done also.

Ms. Greenwood said when they review the project, they will let the Engineering Department know

that there are concerns with traffic.

MOTION: Councilmember Cox moved to adopt the ordinance. The motion was SECONDED by Councilmember Dominguez.

Council roll call vote:

Ayes: Councilmember Cox, Councilmember Dominguez, Councilmember Turner, Councilmember Hales, Councilmember Martinez

Nays: None

Abstentions: None

Motion passed 5-0

Mayor's Report and Questions

Mayor Camp reported on the following items:

- The City experienced two waterline breaks over the holiday weekend. One was on the corner of Hollow Springs Drive and Bullion Street and the other was on 500 West and 4600 South near the Public Works building. The breaks were repaired quickly.
- There has been some extensive damage to the Jordan River Parkway Trail boardwalk near Arrowhead Park which is just south of 4800 South. A vehicle drove on the boardwalk, destroying the decking and demolished several sections of railing. Staff estimates there is about \$20,000 worth of damage.
- The library has extended their hold pick up hours on Mondays and Wednesdays to 7:00 p.m.
- There is a candy display in the display case in front of the Council Chambers at City Hall. Members of the Parks and Recreation Department will open the building from 6:00 p.m. to 8:00 p.m. on Monday and Tuesday, December 7th and 8th and the following week on December 14th and 15th. The Parks and Recreation staff will be on site to ensure masks are being worn and social distancing guidelines are being followed.

Adjournment

The meeting was adjourned at 7:31 p.m.

Jennifer Kennedy, City Recorder

Attachment 1

GENERAL PLAN & ZONE MAP AMENDMENT

Applicant: Ivory Development

Address: 5448 and 5452 South 700 West
(2.74 acres)

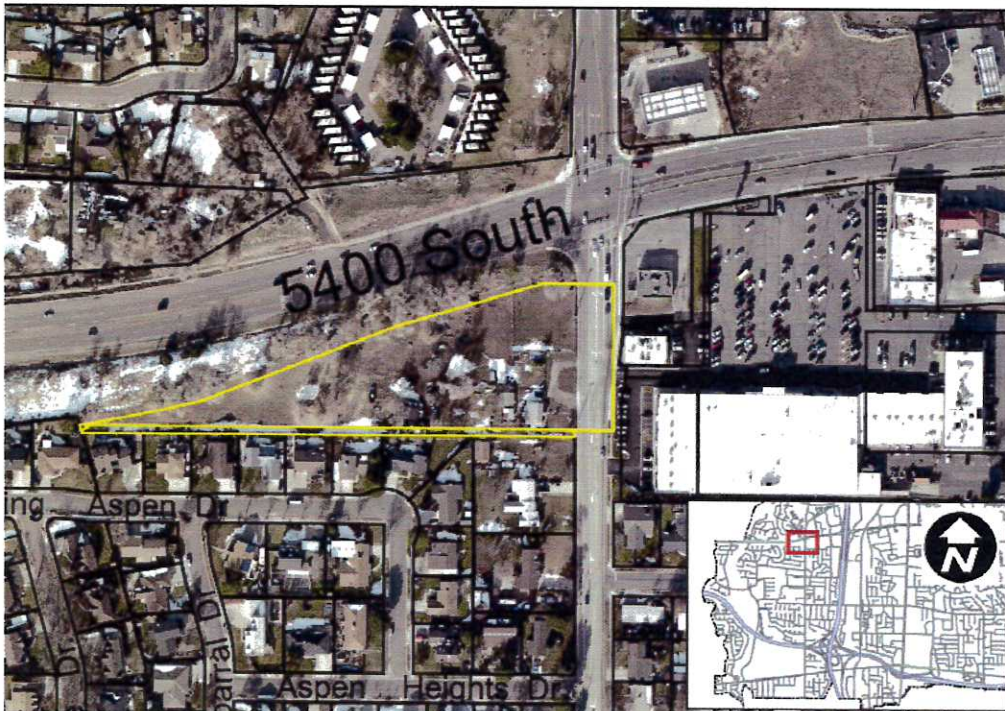
Current Zone: C-N, Commercial Neighborhood

Requested Zone: R-M-15, Multi Family Low Density Residential



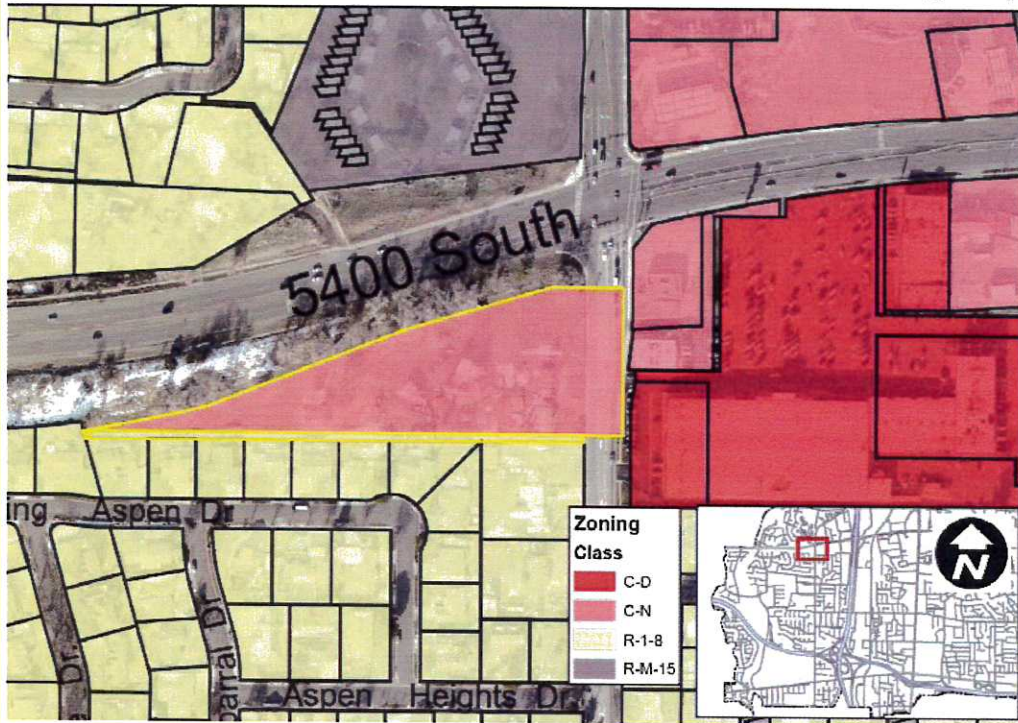
5448 & 5452 South 700 West

Aerial View of Property

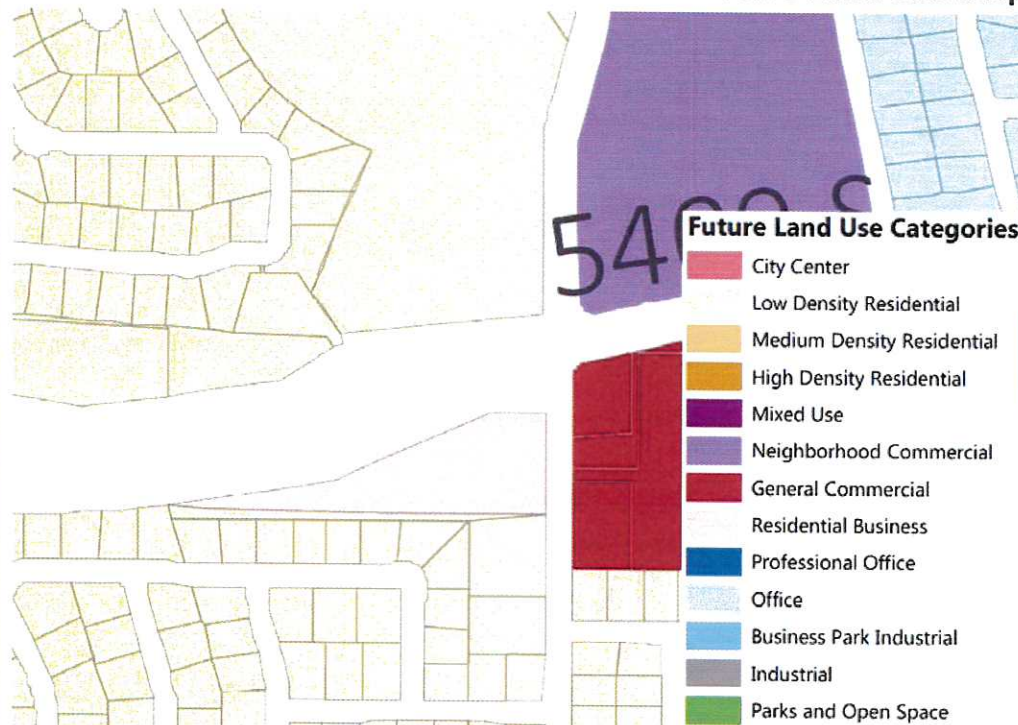


5448 & 5452 South 700 West

Current Zoning Map

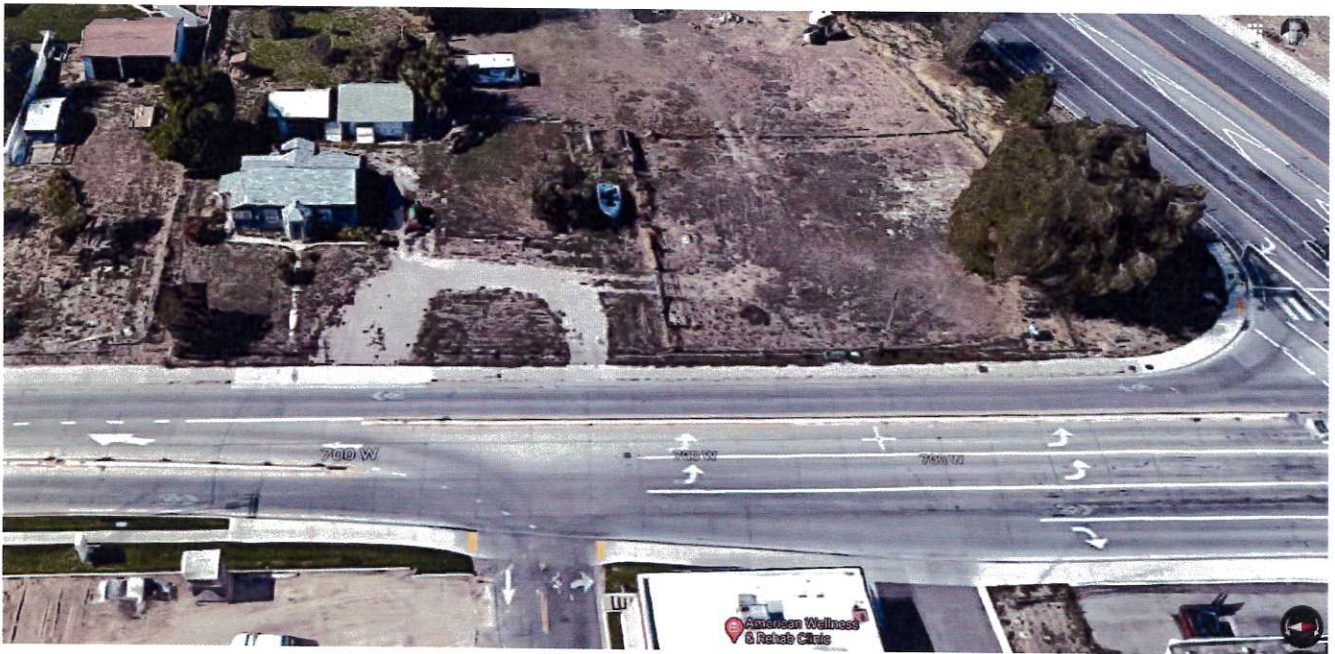
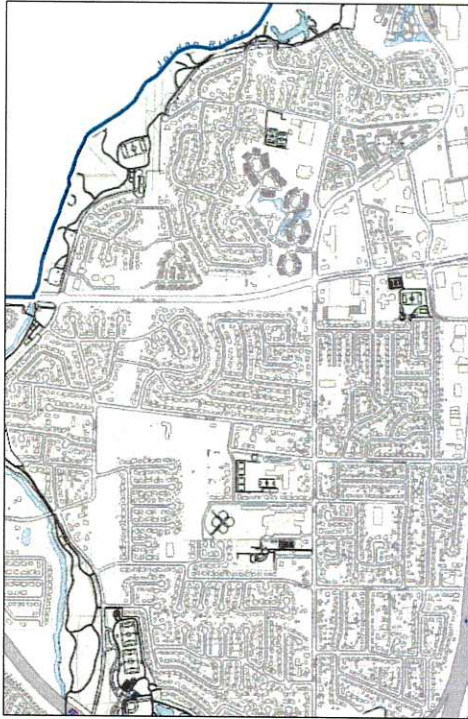


Future Land Use Map



Future Land
Use Map





USES

C-N, Commercial Neighborhood

Permitted uses:

Single-family dwellings attached to nonresidential uses (caretakers), utilities, hardware, variety stores, apparel, furniture, drug stores, medical cannabis, bookstores, sporting goods, restaurants, banks, real estate and insurance offices, dry cleaners, beauty salons, massage therapy, business offices, locksmiths, charter schools, and pet grooming.

Conditional uses:

Convenience stores and gas stations, check cashing, assisted living facilities, commercial child-care centers, libraries, repair services, commercial printing, discount stores, utilities, shopping centers less than 10-acres, and veterinarian services

R-M-15, Multi-Family Medium Density

Permitted uses:

Single-family detached dwellings on 8,000 ft² lots, two-family dwellings on 10,000 ft² lots, utilities, charter schools, and residential childcare as permitted uses.

Conditional uses:

Attached single-family dwellings, multi-family dwellings (12 units per acre), bed and breakfasts, retirement homes, cemeteries, radio and television transmitting stations, schools, parks, and churches.

REGULATIONS

	C-N Zone (existing)	R-M-15 Zone (proposed)
Planning Commission Review Required	All new buildings & structures	Conditional Use for attached single-family and multi-family development
Height of Structures	35' max	40' max (to be determined by the planning commission)
Minimum Lot Size, Two-Family and Multi-Family Dwellings	Not applicable – not allowed	Two-family – 10,000 ft ² Multi-family – 12 units/acre
Building Setbacks	Front Yard: 20' No building closer than 15' to residential zoning.	Front Yard: 25' Rear: 25' Side Yard: 8' min, total 20' Corner Side Yard: 20'

PLANNING COMMISSION MEETING

October 15, 2020

- 103 Public Notices Mailed
- Public Hearing Comments; 5 emails were received
- 6-0 recommendation for approval



STAFF RECOMMENDATION

GENERAL PLAN AMENDMENT

Staff and the Planning Commission recommend the City Council **APPROVE** the requested amendment to the General Plan Future Land Use Map, re-designating the property located at 5448 & 5452 South 700 West from Residential Business to Medium Density Residential.

ZONING MAP AMENDMENT

Staff and the Planning Commission recommend the City Council **APPROVE** the requested amendment to the Zoning Map designation of the property located at 5448 & 5452 South 700 West from C-N, Neighborhood Commercial to R-M-15, Multi-Family Medium Density Residential.



Murray City Municipal Council Chambers Murray City, Utah

The Murray City Municipal Council met on Tuesday, December 8, 2020 at 6:30 p.m. for a meeting held electronically without an anchor location in accordance with Utah Code 52-4-207(4), due to infectious disease COVID-19 Novel Coronavirus. The Council Chair has determined that conducting a meeting with an anchor location presents substantial risk to the health and safety of those who may be present at the anchor location because physical distancing measures may be difficult to maintain in the Murray City Council Chambers.

The public was able to view the meeting via the live stream at www.murraycitylive.com or <https://www.facebook.com/Murraycityutah/>.

Council Members in Attendance:

Kat Martinez	District #1
Dale Cox	District #2
Rosalba Dominguez	District #3 – Council Chair
Diane Turner	District #4 – Council Vice-Chair
Brett Hales	District #5

Others in Attendance:

Blair Camp	Mayor	Jan Lopez	Council Director
G.L. Critchfield	City Attorney	Jennifer Kennedy	City Recorder
Doug Hill	Chief Administrative Officer	Pattie Johnson	Council Office
Craig Burnett	Police Chief	Brenda Moore	Finance Director
Kim Fong	Library Director	Joe Tarver	Assistant Chief of Police
Mike Call	Library Marketing and Design Specialist		
Girl Scouts			

Opening Ceremonies

Call to Order – Councilmember Martinez called the meeting to order at 6:30 p.m.

Pledge of Allegiance – The Pledge of Allegiance was led by Isa, Girl Scout Troop 494.

Special Recognition

1. Murray City Council Employee of the Month, Mike Call, Library Marketing and Design Specialist.

Staff Presentation: Brett Hales, Councilmember and Kim Fong, Library Director

Councilmember Hales said the Council started the Employee of the Month Program because they felt it was important to recognize the City's employees. He stated that Mr. Call would receive a certificate, a \$50 gift card and told him that his name would appear on the plaque located in the Council Chambers. He expressed his appreciation to Mr. Call for all he does for the City.

Ms. Fong spoke about the work Mr. Call has done during his time with the City.

2. Murray City Council Employee of the Month, Joe Tarver, Assistant Chief of Police.

Staff Presentation: Brett Hales, Councilmember and Craig Burnett, Police Chief

Councilmember Hales said the Council started the Employee of the Month Program because they felt it was important to recognize the City's employees. He stated that Mr. Tarver would receive a certificate, a \$50 gift card and told him that his name would appear on the plaque located in the Council Chambers. He expressed his appreciation to Mr. Tarver for all he does for the City.

Chief Burnett spoke about Mr. Tarver's 36 years with the Police Department.

The Councilmembers thanked both Mr. Call and Mr. Tarver for their hard work.

Citizen Comments – Comments are limited to 3 minutes unless otherwise approved by the Council.
The following comment was received via email and read into the record:

Bill Stewart – Murray City, Utah

I read about the Tripp Lane subdivision in the Murray Journal and felt compelled to contact you about this. I am writing to ask that you do not use eminent domain for NeighborWorks to build their subdivision. I am familiar enough with the law to know that Murray City has the legal right to take private property, however that does not mean they should.

The Fifth Amendment mandates the government can only take private property for public need. This is a crucial constraint on the government's power of eminent domain, which enables the state to force owners to turn over their property, even if they refuse to sell voluntarily. Unfortunately, governments today too often use eminent domain for much broader purposes, diminishing private rights as they condemn property for the benefit of other private users. This means title to property is too often taken not for the public but for a private use.

The NeighborWorks property can be developed without taking the property owned by the Livingstons. That alternative, a cul-de-sac, would result in the same financial benefit to the developer and to Murray City. Riverview Junior High was built in 1961 and parents and families have been able to commute to this school for decades without this road. The neighborhood would be safer without this road because a connecting road will encourage more traffic through the area, not less. Based on comments submitted to the planning commission, most residents do not want this road. There is no public need for this road to such a degree that that it warrants the taking of personal property.

If the Livingston's property is taken, it will be done primarily for the benefit of a private development, not because there is a public need. As such, NeighborWorks and the Murray City Planning Division have turned the property owned by Livingston's from a matter of protecting property rights to one of deciding whose "interests" should prevail. That was never the intent of the use of eminent domain.

The use of eminent domain should not be taken lightly. Please use it only when it is absolutely required for the public. This is a private development and the taking of this property primarily benefits NeighborWorks. The Livingston's are simply asking their government to obey the original intent of the law. Reduced to its essence, they are simply saying this: stop taking our property when it is not required. That hardly seems too much to ask.

Consent Agenda

1. Consider confirmation of the Mayor's reappointment of Ray Beck to the Murray City Center District Design Review Committee for a three-year term beginning January 1, 2021 to expire January 1, 2024.
2. Consider confirmation of the Mayor's reappointment of Ned Hacker to the Planning and Zoning Commission for a three-year term beginning January 15, 2021 to expire January 15, 2024.
3. Consider confirmation of the Mayor's reappointment of Travis Nay to the Planning and Zoning Commission for a three-year term beginning January 15, 2021 to expire January 15, 2024.

MOTION: Councilmember Hales moved to approve the Consent Agenda. The motion was SECONDED by Councilmember Turner.

Council roll call vote:

Ayes: Councilmember Cox, Councilmember Dominguez, Councilmember Turner, Councilmember Hales, Councilmember Martinez

Nays: None

Abstentions: None

Motion passed 5-0

Business Item

1. Consider a resolution to acknowledge completion and receipt of the independent audit for Fiscal Year 2019-2020 and direct the notice be published pursuant to section 10-6-152 of the Utah Code.

Staff Presentation: Brenda Moore, Finance Director

Ms. Moore said the final step in the audit is for the Council to approve the resolution that acknowledges the City has had an audit. The audit was preformed by Hansen, Bradshaw, Malmrose & Erickson (HBME). The resolution states that the Council has received the audit and the financial statements.

Councilmember Turner said she has received the CAFR and it looks great.

MOTION: Councilmember Turner moved to adopt the resolution. The motion was SECONDED by Councilmember Dominguez.

Council roll call vote:

Ayes: Councilmember Cox, Councilmember Dominguez, Councilmember Turner,
Councilmember Hales, Councilmember Martinez

Nays: None

Abstentions: None

Motion passed 5-0

Mayor's Report and Questions

Mayor Camp reported on the following items:

- Jim Hendrickson, who was a servant of the City for many years, passed away. He was a diverse person who served in the United States Army Air Corps during World War II. He graduated from Utah State Agricultural College with a bachelor's degree in industrial education and then went on to earn his Master of Science degree which was also in industrial education. He taught industrial education in several schools, including Riverview Jr. High. He was a training coordinator at Hercules and was one of the first Emergency Medical Technicians (EMT's) and EMT Instructors in the State of Utah. He served Murray for 50 years and was a member of the Shade Tree Commission. The annual beautification awards the City has been doing for 34 years have been renamed to the Jim and Jean Hendrickson Beautification Awards.
- The damage on the Parkway Trail has been repaired by the Parks and Recreation staff and the trail is open again.
- Due to a lot of cities cancelling Jr. Jazz, the City has had 52 teams sign up to play Jr. Jazz basketball.
- Due to COVID-19, the Park Center is temporarily accepting credit card payments only.
- Mayor Camp wished everyone a safe and happy holiday season.

The Councilmembers wished everyone a Happy Holiday.

Councilmember Martinez asked about the safety precautions being taken for Jr. Jazz.

Mayor Camp replied each player will only be allowed to have one parent spectator, so there will be virtually no one at the games. Staff will sanitize between every game and players on the bench will be wearing masks.

Adjournment

The meeting was adjourned at 7:05 p.m.

Jennifer Kennedy, City Recorder



MURRAY
CITY COUNCIL

Special Recognition #1



MURRAY

Murray Community and Economic Development

Employee of the Month, Priscilla
Kowalski, Business License Specialist

Council Action Request

Council Meeting January 5, 2021

Department Director Melinda Greenwood 801-270-2428 Presenter Melinda Greenwood and Brett Hales Required Time for Presentation Is This Time Sensitive No Approval: N/A December 23, 2020	Purpose of Proposal <ul style="list-style-type: none">City Council Employee of the Month Award Action Requested <ul style="list-style-type: none">Recognition for December 2020. Attachments <ul style="list-style-type: none">Employee of the Month Recognition Form Budget Impact <ul style="list-style-type: none">None Description of this item <p>It is a sincere privilege to recommend Priscilla Kowalski as Employee of the Month. Priscilla is extraordinarily conscientious of the quality of her work, and the value that it can bring to the public. She always strives to perform the work as well as it can possibly be done, demonstrating levels of dedication I have not often seen.</p>
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EMPLOYEE OF THE MONTH RECOGNITION

DEPARTMENT:

DATE:

Community & Economic Development

12/18/20

NAME of person to be recognized:

Submitted by:

Priscilla Kowalski

M Greenwood, J Hall

DIVISION AND JOB TITLE:

Planning Division, Business License Specialist

YEARS OF SERVICE:

4.5

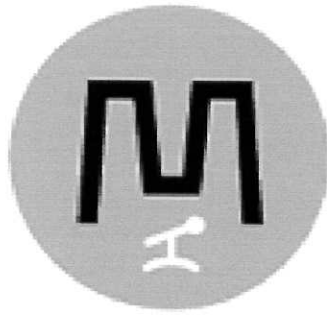
REASON FOR RECOGNITION:

It is a sincere privilege to recommend Priscilla Kowalski as Employee of the Month. Priscilla is extraordinarily conscientious of the quality of her work, and the value that it can bring to the public. She always strives to perform the work as well as it can possibly be done, demonstrating levels of dedication I have not often seen.

After serving as the Office Administrative Assistant for several years, Priscilla accepted the position as Business License Specialist in March of 2020, during a time that our division faced some significant challenges with changes to software and staffing levels. Despite these challenges, Priscilla managed to take on her new role and duties, and make the transition with consummate professionalism, hard work, and unfailing good humor. Priscilla takes her role as a public servant seriously, no matter how challenging the circumstances become. She has not been content to simply become the Business License Specialist, but constantly strives to improve the processes. She is always supportive of the CED team and works well coordinating with staff from other departments and outside entities.

COUNCIL USE:

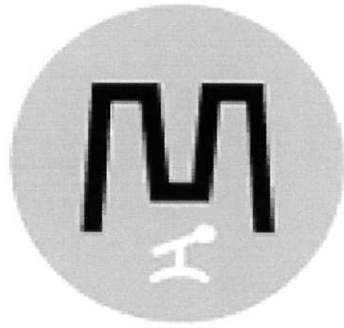
MONTH/YEAR HONORED January 5, 2021 (for December 2020)



MURRAY
CITY COUNCIL

Citizen Comments

Limited to three minutes, unless otherwise approved by Council



MURRAY
CITY COUNCIL

Consent Agenda



MURRAY

Mayor's Office

Appointment of Jake Pehrson to the Planning Commission.

Council Action Request

Council Meeting

Meeting Date: January 5, 2021

Department Director Melinda Greenwood Phone # 801-270-2428 Presenters Mayor Camp	Purpose of Proposal Appointment of board member. Action Requested Consider confirmation of the Mayor's appointment of Jake Pehrson to the Planning Commission. Attachments Resume Budget Impact None Description of this Item Jake Pehrson will be appointed to the Planning Commission from January 15, 2021 - January 15, 2024. Jake will replace Philip Markham who served 3 terms.
Required Time for Presentation	
Is This Time Sensitive Yes	
Mayor's Approval Doug Hill <small>Digitally signed by Doug Hill DN: cn=Doug Hill, o=Murray City Corporation, ou=Mayor's Office, email=dhill@murray.utah.gov, c=US Date: 2020.12.21 16:27:38 -0700</small>	
Date December 21, 2020	

Jake Pehrson

Murray, UT 84123

SUMMARY

A dedicated, forward thinking, innovative and reliable senior business professional. An extensive background in business and IT management. Believes in straightforward direct communication. Ability to create long-term relationships with clients, co-workers, and vendors.

EXPERIENCE

PREMIER MEDICAL DISTRIBUTION, Draper, UT

Vice President of Operations, 2015-PRESENT

Directs all the operations and finances for this multi-million-dollar company in a highly regulated sector. Oversees industry accreditation, financial audits, and all regulatory affairs.

- Negotiated and contracted several multi-million-dollar agreements, including a 3 year \$94-million-dollar agreement with MMCAP, the largest state government healthcare contract
- Designed and implemented a new internal bid process for new sales opportunities.
- Designed and wrote a WMS to optimize warehouse space, reduce errors, and increase pull times.
- Sits on the IMCO Long Term Care industry advisory board.

PREMIER MEDICAL DISTRIBUTION, Draper, UT

General Manager, 2011-2015

Oversaw all the daily operations of this newly formed company. Provided health care supply chain knowledge and guidance to the ownership. Wrote and implemented all business practices, policies, procedures, etc. Developed a commission plan that focused on profitability and growth.

- Designed a quarterly review presentation package to clearly communicate with customers their purchase trends and savings.
- Through my leadership and vision, I help the organization double in size in less than 4 years.
- Oversaw the implementation of a new ERP.
- Designed and wrote the vendor rebate program.
- Open a new branch in Phoenix, AZ
- Oversaw the creation of 3 new divisions including Premier CO2, Premier Cylinder and Premier Oxygen. For these divisions, FDA drug licensure, pharmacy licensure, medical gas distributor licensure, and DOT transportation licenses were required. Oversaw obtaining and maintaining these licenses.

OMNICARE, Salt Lake City, UT

Med/Surge Manager, 2008-2011

Oversaw the operations for the Salt Lake City Med/Surge branch of Omnicare. Because of my leadership and industry knowledge the company saw tremendous growth. Opened a new larger warehouse in 2009. Oversaw the implementation of IBS a new ERP software.

OMNICARE, Salt Lake City, UT

Western Region IT Project Manager / Best Practices, 1998-2008

Converted newly acquired companies to our IT, accounting, and business practices for the Western US. Worked as part of a best practice team to evaluate current business practices and recommend and implement changes to improve processes, reduce labor and comply with local and federal regulations (HIPPA, SOX, etc).

DESIGN TECHNOLOGIES, Salt Lake City, UT

Partner, 1993-1998

Design Technologies was a consulting and computer part distribution company. We lead the marketing in bringing cutting-edge computer components to market in the Western United States. My responsibilities included financials, forecasting, purchasing, sales, and marketing.

SKILLS

Accounting, AS/400, Access Master, Best Practices, Budgeting, Business Management, Contract Negotiation, Data Analysis, Database Proficiency, DOS / Command Line, ERP/MRP, Excel Guru (VB & PQ), HIPPA Compliance, IT, Leadership, Operations Management, PCI Compliance, Power Query (Excel), Product Development, Process Improvement, Project Management, Strategic Planning, Team Building, Warehousing, Website Development

LANGUAGES

Portuguese



MURRAY

Mayor's Office

Appointment of Jeremy Lowry to the Planning Commission.

Council Action Request

Council Meeting

Meeting Date: January 5, 2021

Department Director Melinda Greenwood Phone # 801-270-2428 Presenters Mayor Camp Required Time for Presentation Is This Time Sensitive Yes Mayor's Approval Doug Hill <small>Digitally signed by Doug Hill DN: cn=Doug Hill, o=Murray City Corporation, ou=Mayor's Office, email=dhill@murray.utah.gov, c=US Date: 2020.12.21 16:28:18 -0700</small> Date December 21, 2020	Purpose of Proposal Appointment of board member. Action Requested Consider confirmation of the Mayor's appointment of Jeremy Lowry to the Planning Commission. Attachments Resume Budget Impact None Description of this Item Jeremy Lowry will be appointed to the Planning Commission from January 15, 2021 - January 15, 2024. Jeremy will replace Scot Woodbury who served 3 terms.
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Jeremy D. Lowry
Murray, UT 84107

WORK EXPERIENCE:

Fortis Private Bank, Chief Banking Officer
August 2016 to Present

- Created profitable business plan which resulted in growing bank from \$300,000,000 in assets to over \$900,000,000 in assets
- Developed treasury management business model, fee structure, and grew business and personal deposit base by over \$350,000,000 from 2017 to present
- Wrote mortgage credit policy, compliance, operational policy, and implemented controls which has resulted in passing all internal, external, and government administered audits
- Created mortgage department that in 2019 funded over \$250,000,000
- Sold over \$150,000,000 jumbo mortgages to the mortgage secondary market and created a market for bank's non-agency mortgages on a flow basis
- Opened and recruited office in Salt Lake City which has resulted in deposit growth of over \$140,000,000 and loan growth in excess of \$300,000,000
- Wrote construction administration policies and procedures and grew construction portfolio to over \$130,000,000
- Responsible for commercial loan growth, balance sheet has grown from \$45,000,000 to over \$250,000,000
- Recruited private and commercial bankers, mortgage loan officers, all mortgage compliance, underwriting, and operational staff

Zions Bank, Senior Vice President, Division Manager
March 2014 to August 2016

- Created business plan which resulted in record application and fundings while increasing margins
- Increased fundings from \$300 million in 2013 to over \$600 million for 2015 and on pace for over \$800 million when departed in 2016
- Developed recruiting, onboarding, and training programs to aggressively grow sales staff and create production friendly environment
- Conceptualized and gained approval for new Condo Tel, 80-10-10, extended lock, and Dr Loan Programs
- Designed and created marketing collateral for loan programs, application workbook, outdoor media, television and radio ads.
- Developed profitable compensation plan
- Served as an expert for media requests including the Wall Street Journal

- Implemented file management system to ensure loans are on track to close on time and to handle issues on loans in a proactive manner which reduced turn times from over 70 days to under 30 days
- Developed pricing strategy that has led to record loan application production and increased profitability on loans
- Implemented Salesforce for all loan officers and developed daily, weekly and monthly milestones and success indicators
- Hired a sales management staff as well as a management staff for administrative and quality control purposes

**U.S. Bank Home Mortgage, Vice President, Regional Manager
2006 to February 2014**

- Opened region for Salt Lake City, led and grew to be the number one purchase and total volume growth region at U.S. Bank each year since the inception of the region
- Increased loan applications in Utah from \$32 million per year to over \$600 million per year
- Increased loan fundings from \$25 million per year to over \$400 million per year
- Rapidly expanded loan officer team, recruited top producing loan officers, trained and mentored loan officers
- Developed loan officer checklist and boot camp to enhance loan officer training
- Collaborated with Chief Credit Officer regarding loan programs and creating alternative guidelines and exception processes
- Achieved first place among 41 total regions for purchase growth and second place for total growth in 2011, 2012, 2013 and year to date
- Recruited and hired Regional Operations Manager and worked to build an exceptional operations team which has produced outstanding results in all measurable categories such as turn time, file quality to underwriting and closing
- Developed hiring process materials which are in use in several divisions of U.S. Bank Home Mortgage
- Created controls and checklists to ensure region meets all Federal and Local laws, this resulted in passing our audit at the highest level possible
- Conceptualized and developed a loan tracking mechanism which allows management to effectively manage the loan pipeline; this has led to outstanding results in regards to turn times, file completeness from loan officer to processor, from processor to underwriter and to closing, this has also led to a drastic reduction in turn time from application to close, which is currently tracking close to almost half of the average U.S. Bank Region turn time
- Designed loan officer checklist to ensure compliant and complete files which has been throughout the U.S. Bank foot print
- Established relationships with internal and external partners to generate mortgage referrals to loan officers including 4 joint ventures and utilized marketing agreements
- Exceeded production budget each year by creating and implementing annual business and marketing plans

- Established the following initiatives in our market to build deeper relationships with retail partners, HASP loan project, Mortgy Awards, Mortgage Monday, and presented at the retail all manager meeting
- Created and managed daily mortgage tracking database to provide daily communication and reporting to our retail partners
- Achieved President's Circle in 2009 (Top 25 producer status)
- Achieved President's Club in 2008, 2009, 2011, 2012, and 2013
- President Utah Development Network which is a company sponsored enterprise with the purpose of providing personal and professional growth education and experiences to employees as well as reaching out to the community

Novastar, Account Executive

2003 to 2006

- Increased Novabranh production by over 200%
- Formed relationships with brokers and managed loan pipelines
- Developed territory into top 5% for the company
- Managed pricing to ensure profitability on each loan
- Ensured file compliance, accuracy, and completeness
- Achieved top producer status

Farmers Insurance, Agency Owner

1997 to 2003

- Achieved top 1% of sales for over 15,000 representatives of Farmers Insurance by developing, implementing, and managing a marketing and business plan utilizing, television, radio, and newspaper advertising
- Developed and executed a business plan which allowed my agency to become the third highest producing agency of over 15,000 agencies for home insurance
- Created and managed a profitable business including, marketing, budgeting, sales, and human resources, including hiring and managing a staff of fifteen people
- Prepared and presented a marketing program to over 15,000 representatives of Farmers Insurance
- Developed and presented marketing and business planning seminars to insurance agents in the western states
- Participated in sales planning and strategies for Farmers Insurance including credit modeling programs

Salt Lake Chamber of Commerce, International Trade Specialist

1996 to 1997

- Planned and facilitated meetings to increase business, between local government and business leaders and international government leaders, including ambassadors and consulate generals
- Developed and implemented the chamber of commerce's annual International Trade Festival which provides a scholarship to a college student

- Conducted surveys to member companies and created a comprehensive database regarding international trade activity in Utah
- Coordinated events involving local government leaders, including Business day at the Legislature and debates

EQUITY POSITIONS HELD IN NON PUBLICLY TRADED COMPANIES:

Fortis Private Bank

Fortis is headquartered in Denver, Colorado with an office in Cottonwood Heights, Utah. As of the end of Q4 2020 Fortis asset size is approximately \$1 Billion. Fortis has been a rapidly growing bank in the Utah and Colorado Markets. Mr. Lowry owns shares and options in Fortis Private Bank personally.

Vision Holding Ventures

Vision Holding Ventures is a holding company which owns shares in Big Johns Building Supply in Cedaredge, Colorado, Abrams Plumbing, Big John Plumbing, Electric, Heating and Air, Big Johns Building Supply in Salt Lake City, Utah, Willowcreek Construction, and Real Estate Holding Companies. Mr. Lowry owns shares in Vision Holding Ventures.

EDUCATION:

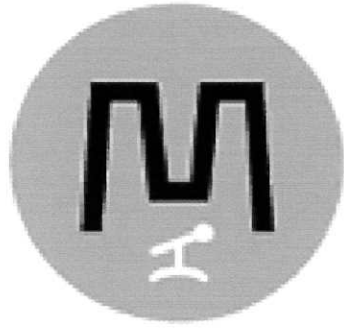
University of Utah, 1993 to 1998
B.A. Economics, B.A. Political Science

COMMUNITY INVOLVEMENT/PROFESSIONAL MEMBERSHIPS:

Salt Lake Board of Realtors, Committee Member
Northern Westach Home Builders Association, Government Affairs Committee
Salt Lake Home Builders Association, Government Affairs Committee
Bear Lake Home Builders Association, Parade Committee
Utah Banker's Association. Committee Member
NeighborWorks Salt Lake, Loan Committee Member
Salt Lake Area Chamber of Commerce

LANGUAGES:

Fluent in Spanish



MURRAY
CITY COUNCIL

New Business #1



MURRAY

Public Works

Federal Aid Agreement with UDOT

Council Action Request

Committee of the Whole AND Council Meeting

Meeting Date: January 5, 2021

Department Director Danny Astill Phone # 801-270-2404 Presenters Danny Astill Required Time for Presentation 10 Minutes Is This Time Sensitive Yes Mayor's Approval Doug Hill Date December 21, 2020	Purpose of Proposal Receive Federal-Aid Highway Funds Action Requested Discuss and approve a resolution to execute the agreement and receive funds as described. Attachments Federal aid agreement and resolution Budget Impact A budget opening will be needed when the funds are received Description of this Item Public Works has had the intersection of 5300 South and College Drive on the Utah Department of Transportation (UDOT) schedule to be upgraded for the last few years. UDOT has already approved the environmental assessment , which is currently underway. The city is now ready to select a consultant to begin the intersection design. This agreement allows us to receive funds through UDOT from the Federal Aid Highway Funds to accomplish this needed project.
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RESOLUTION NO. _____

A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CITY AND UTAH DEPARTMENT OF TRANSPORTATION TO RECEIVE FUNDING FROM THE FEDERAL AID HIGHWAY FUNDS FOR THE PROJECT CONSISTING OF THE INTERSECTION AT 5300 SOUTH STREET AND COLLEGE DRIVE.

WHEREAS, the City has a Project ("Project") which consists of the intersection at 5300 South Street and College Drive that will receive funding from the Federal-Aid Highway Funds; and

WHEREAS, Utah Department of Transportation has the responsibility to oversee the federal aid projects to ensure adequate supervision and inspection so the Project is completed in conformance with the approved plans and specifications, including compliance with all federal requirements

WHEREAS, an Agreement has been prepared to accomplish such a purpose.

NOW, THEREFORE, BE IT RESOLVED by the Murray City Municipal Council as follows:

1. It hereby approves the Agreement, in substantially the form attached hereto; and
2. The Agreement is in the best interest of the City; and
3. Mayor D. Blair Camp is hereby authorized to execute the Agreement on behalf of the City and act in accordance with its terms.

DATED this ____ day of January, 2021.

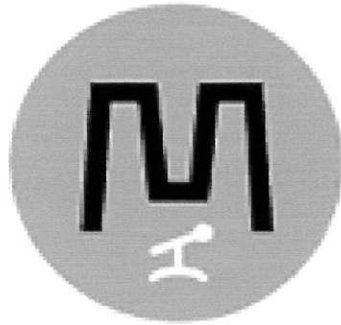
MURRAY CITY MUNICIPAL COUNCIL

Chair

ATTEST:

City Recorder

Please see entire text in
Committee of the Whole
documentation.



MURRAY
CITY COUNCIL

New Business #2



Murray City Council

Appointment of Jennifer Kennedy City Council Executive Director

Council Action Request

Council Meeting

Meeting Date: January 5, 2021

Department Director Janet M. Lopez Phone # 801-264-2622 Presenters Rosalba Dominguez, Council Chair Required Time for Presentation 10 Minutes Is This Time Sensitive Yes Mayor's Approval Date December 22, 2020	Purpose of Proposal Consider a resolution appointing Jennifer Kennedy as the new City Council Executive Director Action Requested Approval of the resolution of appointment. Attachments Resolution Budget Impact Budget impact to the personnel line items of the Council Office Budget. Description of this Item After an extensive search, screening and interview process, the selection committee determined that Jennifer Kennedy is the best person to fulfill the position of City Council Executive Director. Jennifer Kennedy has agreed to accept the position. The selection committee presents her to the entire City Council for confirmation of the appointment.
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RESOLUTION NO. ____

A RESOLUTION OF THE MURRAY CITY MUNICIPAL COUNCIL
APPOINTING JENNIFER KENNEDY AS THE NEW CITY COUNCIL
EXECUTIVE DIRECTOR.

WHEREAS, Jan Lopez, who served as the City Council's Executive Director for more than 13 years, announced her intent to retire effective January 29, 2021; and

WHEREAS, the City launched an extensive search for a new Executive Director, posting the position with various recruitment organizations; and

WHEREAS, the selection process for the Executive Director position involved interviews with an initial screening committee that consisted of the Council Chair, Vice Chair, the current Council Executive Director and the City Attorney; and

WHEREAS, following the completion of the selection process, the initial screening committee determined that Jennifer Kennedy is the best candidate to fill this position and recommended that she be appointed City Council Executive Director; and

WHEREAS, Jennifer Kennedy has consented to accept the position and to serve as Executive Director of the City Council, subject to City Council approval.

NOW, THEREFORE, BE IT RESOLVED by the Murray City Municipal Council that it hereby appoints Jennifer Kennedy as the City Council Executive Director effective January 6, 2021.

PASSED AND APPROVED this ____ day of _____, 2021.

MURRAY CITY MUNICIPAL COUNCIL

Chair

ATTEST:

City Recorder

JENNIFER L. KENNEDY

5886 South 150 West, Murray, Utah 84107 (385) 377-6270 jenlun@msn.com

Dynamic and energetic professional with extensive knowledge of public administration, municipal budgeting, land use and the Utah Open and Public Meeting Act. Successful leader with experience in building and maintaining working relationships, problem solving, taking meeting minutes and implementing policies, procedures and programs.

PROFESSIONAL EXPERIENCE

Murray City Corporation, Murray City, UT

City Recorder, July 2011 – Present

- Oversee municipal elections as Murray City's Election Officer
- Maintain all City records. Route and file all agreements, ordinances, resolutions, deeds, easements and other documents
- Create and monitor the Recorder's Office budget
- Created and manage the passport program
- Take meeting Minutes for the City Council, Redevelopment Agency, and other Boards and Commissions
- Fulfill Government Records Access and Management Act (GRAMA) requests
- Supervise the City's Purchasing Agent and oversee the City's procurement program

Business License Specialist, April 2008 – July 2011

- Processed new business licenses and business license renewals
- Processed special event requests
- Assisted with records management and procurement

Senior Billing Editor, September 2006 – April 2008

- Answering incoming phone calls from customers regarding their utility bills
- Preparing all of the commercial and final bills by double checking the meter reads and ensuring they are accurate
- Verifying county records to confirm ownership of properties
- Back-up supervisor

Gifts In Kind International, Alexandria, VA

Job Title: Staff Accounting/Data Management Specialist, April 2004 – June 2006

- Entered invoices and ensured they were paid on time
- Credit card, check, and other miscellaneous deposits
- Processed refund requests and created daily batches for processing
- Gathered and entered timesheets and assisted with payroll
- Entered order requests from charities and established and maintained files of all orders
- Assisted customer service department in addressing customer concerns and other customer service issues, assisted with answering phones and email requests

EDUCATION

Strayer University, Manassas, Virginia

Bachelor's in Business Administration, June 2006

EXTRACURRICULAR ACTIVITIES

Member of the International Institute of Municipal Clerks (IIMC), September 2011 – Present

Member of the Utah Municipal Clerks Association (UMCA) and Greater Salt Lake Clerks and Recorder's Association (GSLCRA), September 2011 – Present

- President of Greater Salt Lake Clerks and Recorder's Association, January 2013 – January 2014
- Vice President of Greater Salt Lake Clerks and Recorder's Association, January 2012 – January 2013

Member of the National Institute of Governmental Purchasing (NIGP) and the NIGP Utah Chapter, January 2012 – Present

Board Member for Utah Community Action, January 2013 - Present

- 1st Vice Chair, April 2019 – Present
- Secretary, April 2015 – April 2019
- Member of the Finance Committee, January 2013 – Present

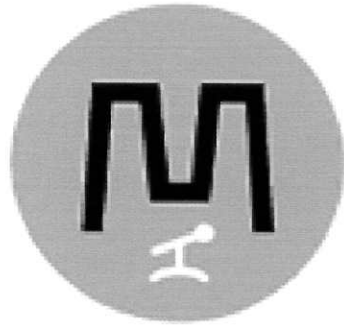
Member of Gateway League Business & Professional Women of Salt Lake City, May 2014 – Present

- President, June 2017 – June 2020
- Secretary, June 2016 – June 2017

CERTIFICATIONS

Notary Public

Certified Municipal Clerk designation from the International Institute of Municipal Clerks received May 2015



MURRAY
CITY COUNCIL

New Business #3



MURRAY

Mayor's Office

Appointment of Brooke Smith to City Recorder

Council Action Request

Council Meeting

Meeting Date: January 5, 2021

Department Director Mayor Camp Phone # 801-264-2600 Presenters Blair Camp, Mayor Required Time for Presentation Is This Time Sensitive Yes Mayor's Approval Doug Hill Date December 21, 2020	Purpose of Proposal Appointment of Brooke B. Smith to City Recorder Action Requested Approval of resolution Attachments Resume, resolution Budget Impact N/A Description of this Item Mayor Camp, along with Finance and Administration Director Brenda Moore, has selected Brooke Smith to be appointed as the City Recorder. Brooke has worked in the Recorder's office for over two years and has done an exceptional job performing her duties as the City Purchasing Agent. She is well educated and qualified to fill the position of City Recorder.
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RESOLUTION NO. _____

A RESOLUTION APPROVING THE MAYOR'S APPOINTMENT OF BROOKE SMITH AS THE CITY RECORDER.

WHEREAS, Jennifer Kennedy, the City Recorder, is taking a new position with the City on January 6, 2021; and

WHEREAS, Chapter 10 of the Murray City Municipal Code requires the City to have an appointed City Recorder; and

WHEREAS, Section 10-3b-202 of the Utah Code states that the Mayor shall "appoint, with the council's advice and consent, a qualified person for ... [the position] of the Recorder..."; and

WHEREAS, the Mayor has determined that Brooke Smith is qualified and appoints her as the City Recorder effective January 6, 2021, subject to City Council approval; and

WHEREAS, the City Council wants to approve the appointment of Brooke Smith as the City Recorder.

NOW, THEREFORE, BE IT RESOLVED by the Murray City Municipal Council that it hereby approves the Mayor's appointment of Brooke Smith as the City Recorder, effective January 6, 2021.

DATED this day of , 2021.

MURRAY CITY MUNICIPAL COUNCIL

Council Chair

ATTEST:

City Recorder

BROOKE B. SMITH

<http://www.linkedin.com/in/brooke-belle-smith/>

PROFESSIONAL SUMMARY

Mid-career professional with over 15 years experience in local municipal government, with professional training in public procurement, human resources, legal/administration, business licensing, passport administration, records management, surplus management, and GRAMA requests. Recently graduated with a 4.0 GPA in a Master's of Interdisciplinary Studies program at Southern Utah University in Public Administration and General Studies, emphasizing in Leadership and Strategic Thinking & Lean Management.

While working full time and going to school, I was also hired (part-time) as a consultant for West Jordan City when they were going through some administration changes and as a research associate with Utah Women & Leadership Program. I know how to juggle multiple projects at a time, analyze things quickly, and manage time efficiently. I am an active member in multiple government organizations and volunteer with several professional agencies throughout the state, including:

- Utah League of Cities and Towns (ULCT), Purchasing consultant
- Utah Women & Leadership Project (UWLP), Research Associate
- The Institute of Public Procurement (NIGP), Appointed Co-Chair for the Pipeline & Placement Committee
- Utah Chapter of NIGP, Elected 2021 Vice President
- Utah Women Leading Government (WLG), 2021 Co-chair

SKILLS

<ul style="list-style-type: none">☑ Clear understanding of public administration and municipal government☑ Enjoys researching, analyzing, evaluating, and reporting on complex issues and complicated budget issues☑ Strong analytical thinker to support strategic decisions in administration policy, goals, and objectives☑ Experience in budget analysis and municipal purchasing guidelines and procedures☑ Supportive working relations with employees, other agencies, governing bodies, community members and media at large☑ Experience in resolving complaints and making strategic recommendations☑ In-depth understanding of contract management and best practices	<ul style="list-style-type: none">☑ Provides a broad perspective for development and forward-thinking ideas☑ Excellent knowledge of budget rules and regulations☑ Strong understanding of economic development and land use/urban planning☑ Transparency conscience regarding GRAMA request☑ Strong understanding of management theory and best practice☑ Professionally trained in municipal organization procedures, laws, rules, and regulations☑ Bondable notary public☑ Ability to work on multiple difficult and complex issues at the same time☑ Genuine interest in actively participating in community events, activities, and development
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WORK HISTORY

PURCHASING AGENT & DEPUTY CITY RECORDER

MURRAY CITY CORPORATION - MURRAY, UT

2018 - Current

- Coordinates contracts with vendors and other agencies for products and/or services.
- Plan, support, and help coordinate major purchasing products and/or services for City Department Directors.
- Recommend and confer with management staff regarding purchasing following financial and capital improvements plans for the City.
- Manages the daily workflow of processing requisitions, purchase orders and change orders.
- Prepares bid solicitation documents and analyzes purchasing related risks.
- Assists in preparing, maintaining and attesting official City records; helps process passport applications; and assists with elections.

RECORDS OFFICER & SPECIALIST**UTAH TRANSIT AUTHORITY – SALT LAKE CITY, UT****2017 – 2018**

- Strong communicator who engaged with local media, various organizations, and local, state, and federal police agencies.
- Made independent judgment calls for responses to classified and highly sensitive Government Records Access and Management Act (GRAMA) requests.
- Coordinated in the care, maintenance, scheduling, designation, classification, disposal, preservation, and transparency of department records.
- Provided support to General Counsel for civil and criminal trial regarding legal and records related issues.

EXECUTIVE ASSISTANT & BUSINESS LICENSE AGENT**SOUTH JORDAN CITY – SOUTH JORDAN, UT****2015 – 2017**

- Managed departmental budget and financial reports; make decisions and performed efficiently under pressure and tight deadlines.
- Knowledge and understanding of economic development, community development, and business licensing as it relates to local municipal government.
- City's primary point person for new (and renewal) business licensing and land-use questions.
- Managed compliance standards of licensed organizations within city limits and prepare renewal statements to be reviewed on a monthly basis.

OFFICE SUPERVISOR & ADMINISTRATIVE ASSISTANT**ST. GEORGE CITY – ST. GEORGE, UT****2004 – 2015**

- Ability to exercise judgment under tight deadlines and stressful situations; assign, supervise and evaluated the work of subordinates; addressed employee performance and forecasted future requirements.
- Coordinated complex support functions for City Attorney, Prosecuting Attorney and Department heads.
- Analyzed and solved complex problems quickly, providing accurate and timely information while being accessible, responsive, and transparent.
- Superior personal and professional integrity and adhered to the highest ethical and moral standards.
- Ability to maintain effective working relationships with employees, police agencies, judicial staff, elected officials and the public.

EDUCATION**Southern Utah University – Cedar City, UT****October 2020*****Masters in Interdisciplinary Studies: Public Administration and General Studies*****Brigham Young University – Provo, UT*****Bachelors of Arts: Art History and Curatorial Studies*****AWARDS & CERTIFICATES****NIGP: The Institute for Public Procurement****October 2020*****Leadership Foundations Core Certificate*****Utah Chapter of NIGP****2020*****President's Award for Outstanding Public Service*****Murray City****December 2020*****Employee of the Month*****PUBLICATION**

- Co-Author for The Status of Women Leaders in Government – Utah Cities and Towns, Research and Published: October 6, 2020 by Utah Women & Leadership Project (UWLP)



MURRAY
CITY COUNCIL

New Business Item #4



MURRAY

Mayor's Office

Appointment of Interlocal Board Representatives

Council Action Request

Committee of the Whole and Council Meeting

Meeting Date: January 5, 2021

Department Director Mayor Blair Camp Phone # 801-264-2600 Presenters Mayor Blair Camp Required Time for Presentation 10 Minutes Is This Time Sensitive Yes Mayor's Approval Doug Hill <small>Digitally signed by Doug Hill DN: cn=Doug Hill, o=Murray City Corporation, ou=Mayor's Office, email=dhill@murray.utah.gov, c=US Date: 2020.12.21 16:29:05 -0700</small> Date December 21, 2020	Purpose of Proposal Consider a resolution approving the mayor's appointments of representatives to boards of interlocal entities Action Requested Consideration of resolution Attachments Resolution Budget Impact N/A Description of this Item The Mayor makes annual appointments to the governing boards of the Utah Associated Municipal Power Systems (UAMPS), Central Valley Water Reclamation Facility, Salt Lake Valley Emergency Communications Center (VECC), TransJordan Cities, Utah Telecommunication Open Infrastructure Agency (UTOPIA), Utah Infrastructure Agency (UIA), Wasatch Front Waste and Recycling District, Intermountain Power Agency, Metro Fire Agency, NeighborWorks Salt Lake, and the Jordan River Commission.
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RESOLUTION NO. _____

A RESOLUTION APPROVING THE MAYOR'S APPOINTMENT OF
REPRESENTATIVES TO BOARDS OF INTERLOCAL ENTITIES.

WHEREAS, the Mayor needs to make appointments to the governing boards of the Utah Associated Municipal Power Systems (UAMPS), Central Valley Water Reclamation Facility, Salt Lake Valley Emergency Communications Center (VECC), TransJordan Cities, Utah Telecommunication Open Infrastructure Agency (UTOPIA), Utah Infrastructure Agency (UIA), Wasatch Front Waste and Recycling District, Intermountain Power Agency, Metro Fire Agency, NeighborWorks Salt Lake, and the Jordan River Commission (collectively "Interlocal Entities"); and

WHEREAS, the Mayor has made appointments to the governing boards of the Interlocal Entities; and

WHEREAS, the Mayor wants approval by the Murray City Municipal Council of the appointments;

NOW, THEREFORE, BE IT RESOLVED by the Murray City Municipal Council that it hereby approves the following appointments:

1. Blaine Haacke as the City's representative to the Utah Associated Municipal Power Systems (UAMPS) Board with Greg Bellon as the alternate representative.
2. Mayor Blair Camp as the City's representative to the Central Valley Water Reclamation Facility Board with Danny Astill as the alternate representative.
3. Doug Hill as the City's representative to the Salt Lake Valley Emergency Communications Center (VECC) Board with Mayor Blair Camp as the alternate representative.
4. Russ Kakala as the City's representative to the TransJordan Cities Board with Danny Astill as the alternate representative.
5. Mayor Blair Camp as the City's representative to the Utah Telecommunication Open Infrastructure Agency (UTOPIA) Board with Brenda Moore as the alternate representative.
6. Brenda Moore as the City's representative to the Utah Infrastructure Agency (UIA) Board with Mayor Blair Camp as the alternate representative.

7. Councilmember Diane Turner as the City's representative to the Wasatch Front Waste and Recycling District Board.
8. Blaine Haacke as the City's representative to the Intermountain Power Agency Board with Greg Bellon as the alternate representative.
9. Doug Hill as the City's representative to the Metro Fire Agency Board.
10. Melinda Greenwood as the City's representative to NeighborWorks Salt Lake Board.
11. Mayor Blair Camp as the City's representative to the Jordan River Commission with Kim Sorensen as the alternate representative.

These appointments shall take effect immediately.

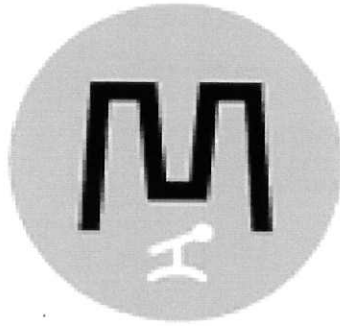
DATED this day of January 2021.

MURRAY CITY MUNICIPAL COUNCIL

Council Chair

ATTEST:

Jennifer Kennedy, City Recorder



MURRAY
CITY COUNCIL

New Business Item #5



Murray City Council

City Council Chair and Vice-Chair Elections for Calendar Year 2021

Council Action Request

Council Meeting

Meeting Date: January 5, 2021

Department Director Janet M. Lopez, Jennifer Kennedy Phone # 801-264-2622 Presenters Dale Cox, conducting. Required Time for Presentation 10 Minutes Is This Time Sensitive Yes Mayor's Approval Date December 22, 2020	Purpose of Proposal Election of leadership positions for the Murray City Council for calendar year 2021. Action Requested Nominations and elections. Attachments See duties of each office. Budget Impact No budget impact. Description of this Item A summary of the council chair and council vice-chair duties from the Council Rules and Council Handbook are included. 2020 Council Chair - Rosalba Dominguez, Partial Year (Two consecutive year term limit.) 2020 Council Vice-Chair - Diane Turner, Partial Year (No term limits.)
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RULES OF THE MURRAY CITY MUNICIPAL COUNCIL MURRAY CITY CORPORATION

Adopted January 5, 1982. Re-adopted February 23, 1988. Amended April 26, 1988. Amended August 23, 1988. Amended April 25, 1989. Amended July 11, 1989. Amended December 12, 1989. Amended January 28, 1992. Amended January 25, 1994. Amended August 23, 1994. Amended July 11, 1995. Amended March 10, 1998. Amended June 9, 1998. Amended September 21, 1998. Amended January 4, 2000. Amended January 16, 2001. Amended May 15, 2001. Amended January 8, 2002. Amended April 29, 2003. Amended November 13, 2007. Amended October 7, 2008, October 20, 2009. Amended November 17, 2009, September 3, 2013, amended February 14, 2017, amended March 20, 2018, amended August 27, 2019, amended October 15, 2019.

I. INTRODUCTION

A. Function of Rules. These Rules shall be the governing procedures of the Murray City Municipal Council, hereafter referred to as the "Council".

B. Adoption. The Council shall adopt these Rules in a regular Council meeting.

C. Amendment. Any member of the Council may propose amendments to these Rules. Amendments shall be submitted in writing to Council members. Amendments shall be approved by a two-thirds vote of the entire Council in a regular Council Meeting.

D. Suspension. The Council may suspend the Rules by a two-thirds vote of Council members present.

II. ORGANIZATION

A. Chair. A Chair shall be elected for each calendar year by majority vote of the Council in the first regular Council meeting in January. Council members may not serve more than two consecutive calendar years as Chair.

The Chair shall be a member of the Council and its presiding officer, sign all ordinances, resolutions, and official correspondence, supervise staff, approve Council agendas, issue Council-approved press releases, represent the Council at meetings, represent the Council at official ceremonies where required, and shall serve as official spokesperson for the Council. The Chair shall also perform all other such duties prescribed by these Rules.

B. Vice-Chair. A Vice-Chair shall be elected for each calendar year by majority vote of the Council in the first regular meeting in January.

The Vice-Chair shall be the presiding Council officer in the temporary absence of the Chair, in the event that the Chair is incapacitated due to illness or is otherwise unable to attend Council meetings and shall sign as the Chair on all ordinances, resolutions, and official correspondence.

C. Vacancy in Office of Chair. In the event that the Chair shall vacate his/her office for any reason before the term has expired, the Vice-Chair shall become Chair for the remainder of that term.

D. Vacancy in the Office of Vice-Chair. In the event that the Vice-Chair shall vacate his/her office for any reason before his/her term has expired, the Council members, by a simple majority vote, shall elect a Vice-Chair to complete the term at the first regular Council meeting following the



VIII. Council Leadership

Council Leadership—At the first Council meeting of each year, the Council elects leadership positions for the calendar year as an action item on the Council Meeting agenda. Nominations will be taken by the Council Member conducting. Once nominations are concluded for each office, voting will be by roll call or ballot. Elections take effect immediately after the vote is finalized.

A. **Council Chair**—Council Members may not serve more than two consecutive calendar years as Chair.

1. Presides at all Council meetings, except upon delegating or sharing limited conducting responsibilities with the other four Council Members. The presiding officer at Council Meetings shall be rotated monthly among Council Members according to district.
2. Moves Council Initiatives and projects forward to completion.
3. Sets Council meeting agendas.
4. Signs all ordinances, resolutions and other official documents on behalf of the Council.
5. Communicates official position statements that have been approved by the Council and is spokesperson to the media, public, official publications.
6. Liaison to the Mayor on Council's behalf.
7. Disseminates information from the Mayor.
8. Conducts Committee of the Whole and Workshop meetings.
9. Supervises Council staff as detailed in the Council Rules.

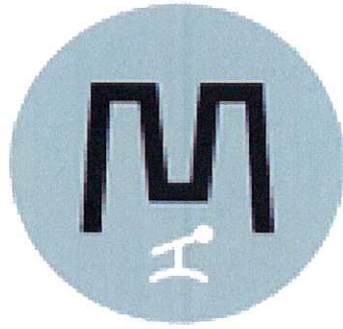
B. **Council Vice-Chair**—Elected for one calendar year.

1. Presiding Officer in the temporary absence of the Chair.
2. In the event the Chair is incapacitated due to illness or otherwise unable to attend Council meetings, Vice-Chair shall sign ordinances, resolutions and other official correspondence.

C. **Budget and Finance Committee Chair**—Council Members may not serve more than two consecutive calendar years as Budget and Finance Committee Chair.

1. Presiding officer of the Budget and Finance Committee meetings.
2. Approves the agenda for Budget and Finance Committee meetings.
3. Coordinates the review and recommendations for annual budget meetings, and financial reports.
4. May serve on the Capital Improvement Program Committee.
5. Serves on the Audit Committee.
6. Other responsibilities relating to budget and finance.

D. **Budget and Finance Vice-Chair**—Serves in the absence of the Budget and Finance Committee Chair.



MURRAY
CITY COUNCIL

New Business Item #6



Murray City Council

Budget & Finance Committee Chair and Vice-Chair Calendar Year 2021

Council Action Request

Council Meeting

Meeting Date: January 5, 2021

Department Director Janet M. Lopez, Jennifer Kennedy Phone # 801-264-2622 Presenters Dale Cox, conducting. Required Time for Presentation 10 Minutes Is This Time Sensitive Yes Mayor's Approval Date December 22, 2020	Purpose of Proposal Election of Budget and Finance Committee leadership positions for calendar year 2021. Action Requested Nominations and elections. Attachments See duties of each position. Budget Impact No budget impact. Description of this Item A summary of the Budget and Finance Committee chair and vice-chair duties from the Council Rules and Council Handbook are included. 2020 Budget Chair - Diane Turner, Second Year (Two consecutive year term limit.) 2020 Budget Vice-Chair - Kat Martinez, First Year (No term limits.)
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vacancy announcement.

E. Committees. The Council shall have two standing committees: (1) Committee of the Whole and (2) Budget and Finance Committee.

1. The Budget and Finance Committee will convene exclusively for budget related meetings.
2. Ad hoc committees may be formed as necessary by majority vote of the Council.

F. Committee Membership. Each Council member shall be a member of both standing committees. The membership of ad hoc committees shall be determined by the Council at the time such committees are created.

G. Committee Chairs. Committee Chairs shall be as follows:

1. The Council Chair shall serve as the Chair of the Committee of the Whole.
2. A Chair and Vice Chair of the Budget and Finance Committee shall be elected for a term of one calendar year in the first regular Council meeting in January. Council members may not serve more than two consecutive calendar years as Chair of the Budget and Finance Committee.

3. Board and Committee Membership. Membership on the following committees shall be determined in the Committee of the Whole meeting.

- a. Association of Municipal Councils/Salt Lake County Council of Governments
- b. Utah League of Cities and Towns/Legislative Policy Committee.
- c. Murray Area Chamber of Commerce Board.
- d. Capital Improvement Program (two members).
- e. Murray City Business Enhancement Committee (two members).
- f. Other committees as deemed necessary.

Committee members above shall be elected for a term of one calendar year in the first regular Committee of the Whole meeting in January.

I. Absences. Any Council member absent in excess of six times from Council meetings and Budget and Finance Committee meetings (except those absences due to personal illness, urgent family matters or due to Council or personal business) shall forfeit whatever Council leadership position that member holds. Any Council member exceeding these guidelines (1) may appeal the case to the Council and (2) the Council, by majority vote, may excuse any of the absences and waive the penalty. (See Murray City Code 2.06. 050 for compensation penalty relating to Council member absences).

III. MEETINGS

A. Regular Meetings. The City Council shall meet not less than once monthly.

B. Open Meetings. All Council meetings shall be governed by the Utah Open and Public Meetings Act.

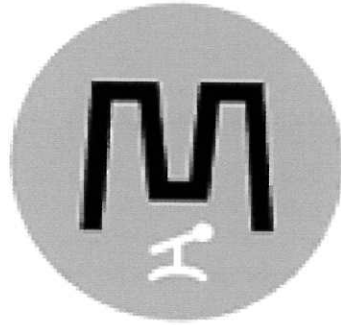
C. Type of Meetings. The Council shall meet in Council Meetings, closed meetings, workshops,



VIII. Council Leadership

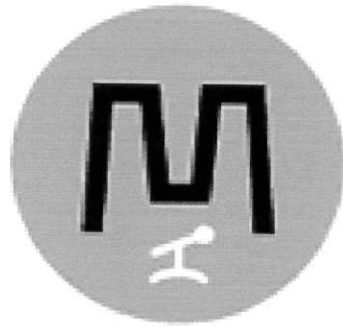
Council Leadership—At the first Council meeting of each year, the Council elects leadership positions for the calendar year as an action item on the Council Meeting agenda. Nominations will be taken by the Council Member conducting. Once nominations are concluded for each office, voting will be by roll call or ballot. Elections take effect immediately after the vote is finalized.

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 - 2. Moves Council Initiatives and projects forward to completion.
 - 3. Sets Council meeting agendas.
 - 4. Signs all ordinances, resolutions and other official documents on behalf of the Council.
 - 5. Communicates official position statements that have been approved by the Council and is spokesperson to the media, public, official publications.
 - 6. Liaison to the Mayor on Council's behalf.
 - 7. Disseminates information from the Mayor.
 - 8. Conducts Committee of the Whole and Workshop meetings.
 - 9. Supervises Council staff as detailed in the Council Rules.
- B. **Council Vice-Chair**—Elected for one calendar year.
 - 1. Presiding Officer in the temporary absence of the Chair.
 - 2. In the event the Chair is incapacitated due to illness or otherwise unable to attend Council meetings, Vice- Chair shall sign ordinances, resolutions and other official correspondence.
- C. **Budget and Finance Committee Chair**—Council Members may not serve more than two consecutive calendar years as Budget and Finance Committee Chair.
 - 1. Presiding officer of the Budget and Finance Committee meetings.
 - 2. Approves the agenda for Budget and Finance Committee meetings.
 - 3. Coordinates the review and recommendations for annual budget meetings, and financial reports.
 - 4. May serve on the Capital Improvement Program Committee.
 - 5. Serves on the Audit Committee.
 - 6. Other responsibilities relating to budget and finance.
- D. **Budget and Finance Vice-Chair**—Serves in the absence of the Budget and Finance Committee Chair.



MURRAY
CITY COUNCIL

Mayor's Report And Questions



MURRAY
CITY COUNCIL

Adjournment